

HIPPY

Families learning together
with **fun** and **free** activities

Collection Notice prompt cards

Sharing 'Respecting your
Privacy: HIPPY Australia
Collection Notice' with
Families

It is important to understand
how your personal information
is collected, stored and used.

At HIPPY, we collect two types of
information from you: **personal** and
sensitive information.

This helps us provide you with the
best support during your time in the
program.

This information helps the Brotherhood
of St. Laurence, HIPPY Australia and
your HIPPY Provider know **who** is
doing HIPPY and **how** the program is
working in your community.

**By signing the acknowledgement
on the Enrolment Form you accept
the terms of the Collection Notice
and agree to your information
being collected.**

OUR COMMITMENT TO YOU



PRIVACY ACT

BSL, HIPPY Australia and your HIPPY provider **MUST** comply with the Australian Privacy Act 1998



OUR COMMITMENT TO YOU



YOUR PRIVACY

BSL, HIPPY Australia and your HIPPY provider **MUST** explain how they will protect your privacy

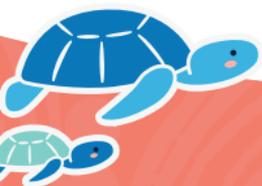


WHY WE COLLECT YOUR INFORMATION



SUPPORT

Your information helps us provide the best **support** for **you and your family** during your HIPPY journey

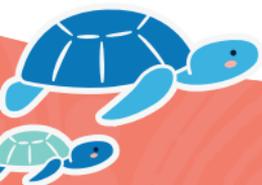


WHY WE COLLECT YOUR INFORMATION



PROGRAM MANAGEMENT

Your information helps us **develop** and **manage** the HIPPY program. It also allows us to support you and your family throughout your HIPPY journey

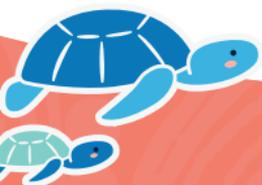


WHY WE COLLECT YOUR INFORMATION



REPORTING AND COMPLIANCE

Your information allows us to meet our **reporting requirements** and **maintain funding** for HIPPY in Australia

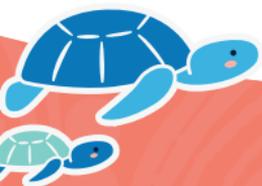


WHY WE COLLECT YOUR INFORMATION



RESEARCH AND EVALUATION

Your information helps us evaluate
HIPPY to **improve services** and
delivery for families, children,
and communities



TYPES OF INFORMATION



PERSONAL INFORMATION

Personal information includes details that help identify you or your family, such as **name** and **address**



TYPES OF INFORMATION



SENSITIVE INFORMATION

Sensitive information includes details that require extra care, such as **health** or **criminal record**



TYPES OF INFORMATION



RECORDS OF CONTACT

We record all contact with you and your family, including **Home Visits**, **Gatherings**, and **phone calls**



INFORMED CONSENT



YOUR CONSENT

By providing your information, you consent to its collection, storage, and use, as outlined in the **'Privacy collection notice'**



INFORMED CONSENT



WITHDRAWING CONSENT

You have the right to **withdraw your consent** for the use of your information at any time



INFORMED CONSENT



NOT PROVIDING INFORMATION

Choosing not to provide necessary information may affect your **enrolment** and **participation** in the program



COLLECTING YOUR INFORMATION



COLLECTING INFORMATION

We collect personal information about you and your family during **enrolment** and your **HIPPY journey**



COLLECTING YOUR INFORMATION



PAPER FORMS

Personal information is collected using paper forms



COLLECTING YOUR INFORMATION



ONLINE FORMS

Personal information is collected via our **secure online forms** such as questionnaires and the expression of interest form



COLLECTING YOUR INFORMATION



EMAIL

We keep records of personal information you provide to us in emails



COLLECTING YOUR INFORMATION



GATHERINGS

We keep records of the information you share with us at HIPPY Gatherings



COLLECTING YOUR INFORMATION



HOME VISITS

We keep records of the information you share with us during Home Visits



COLLECTING YOUR INFORMATION



PHONE CALLS

We keep records of the information you share with us during phone calls



STORING YOUR INFORMATION



PROTECTING YOUR INFORMATION

All personal and sensitive information shared with us is **stored securely** to protect your privacy



STORING YOUR INFORMATION



SECURE DATABASE

We store your information electronically in the **HIPPY Australia database** located in Australia



STORING YOUR INFORMATION



SECURITY AND PRIVACY

The HIPPY Australia database is **encrypted for security** and to protect your privacy



USE AND DISCLOSURE



SHARING YOUR INFORMATION

We may share your personal information with outside organisations, but **only with your consent**



USE AND DISCLOSURE



DE-IDENTIFIED INFORMATION

We share de-identified information with government bodies and service providers to help run the program.

**Your personal information will
not be included**



USE AND DISCLOSURE



HIPPY PROVIDERS

Your HIPPY provider may share your information with another provider **if** your family wishes transfers to a new site



USE AND DISCLOSURE



BONTERRA TECH

Your information may be shared with Bonterra (USA), which supports our database. They can only access the data **needed** to maintain the system

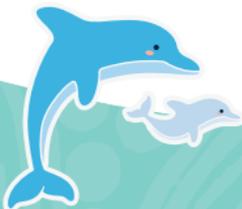


OUR PRIVACY POLICY



BSL PRIVACY POLICY

You can access the Brotherhood of St. Laurence's (BSL) privacy policy on the HIPPY **Australia website** or on the **BSL website**



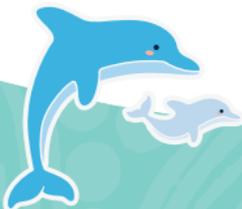
OUR PRIVACY POLICY



PROVIDER PRIVACY POLICY

Your HIPPY Provider's privacy policy is available on their website or on request from your

HIPPY Coordinator



CONTACT US



QUESTIONS AND COMPLAINTS

For any privacy-related questions or complaints, please reach out to HIPPY Australia. Alternatively you can contact your local **HIPPY provider** or **HIPPY Coordinator**



CONTACT US



HIPPY AUSTRALIA

Phone 1300 394 396
Email hippyaustralia@bsl.org.au
Mail 67 Brunswick St, VIC 3065

